# SCHOOL OF PROFESSIONAL STUDIES

## BACHELOR IN COMMUNITY DEVELOPMENT

## UNIT CODE: BCD 226, UNIT NAME: FACILITATION AND PRESENTATION SKILLS

**September – December 2018/2019 End Semester Exam - Time: 2 Hours**

**Instructions: Answer Question ONE (Compulsory) and any other TWO questions.**

1. (a) Define the following terminologies with specific examples;
   - (i) Facilitation (3 marks)
   - (ii) Presentation (3 marks)
   - (iii) Managing audience (3 marks)
   - (iv) Peer editing (3 marks)
   - (v) Presenter interaction (3 marks)

   (b) Discuss five things useful from this course unit. (10 marks)

   (c) Explain what is presenter control of audience. (5 marks)

2. (a) Analyse four principles of facilitation (9 marks)

   (b) Mention two benefits of group problem solving techniques. (6 marks)

3. (a) Discuss the art of effective presentation. (9 marks)

   (b) Explain briefly two qualities of a good facilitator. (6 marks)

4. (a) Show the process of evaluating presentation. (8 marks)

   (b) Discuss what is persuasive language. (7 marks)

5. (a) Analyse how to develop and design supporting materials for presentation.

(7 marks)

(b) Discuss briefly how to control and handle challenging individuals in audience.

(8 marks)